

2019 PERFORMANCE SCORECARD (ANNEX B)

PALACIO DEL GOBERNADOR CONDOMINIUM CORPORATION

	Component				Baseline Data		Target	
	Objective/Measure	Formula	Weight	Rating System	2016	2017	2018	2019
CUSTOMERS	SO 1 Provide Excellent Service to Building Tenants/Owner/Occupants							
	SM 1 Percentage of Satisfied Customers	Number of respondents who rated at least satisfactory / Total number of survey respondents	20%	(Actual/Target) x Weight 0% = If less than 80%	N/A	N/A	90%	90%
	Sub-total		20%					
INTERNAL PROCESS	SO 2 Efficient Building and Facilities Maintenance and Security							
	SM 2 Percentage of Effective Preventive Maintenance of Building Facilities Completed Based on the APP	Number of effective preventive maintenance completed / Total number of effective preventive maintenance projects for the year	20%	(Actual / Target) x Weight 0% = If below 50%	N/A	50%	100% of Effective Preventive Maintenance Projects Costing above ₱50,000.00 Completed	100% of Effective Preventive Maintenance Projects Costing above ₱50,000.00 Completed

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SM 3	Minimize the Number of Emergency Works	<p>To compute for the percentage of emergency repairs: Number of emergency works/repairs accomplished / Total number of maintenance works accomplished</p> <p>To determine improvement from 2018 baseline: 2019 Percentage of emergency repairs less 2018 Percentage of emergency repairs</p>	10%	All or Nothing	N/A	N/A	Establish Baseline	5% decrease from the baseline
SM 4	Institute Quality Management System	Actual Accomplishment	10%	All or Nothing	N/A	None	Board-Approved Quality Manual	Certification under ISO 9001:2015 standard
Sub-total		40%						

	Component				Baseline Data		Target	
	Objective/Measure	Formula	Weight	Rating System	2016	2017	2018	2019
FINANCE	SO 3	Efficient Utilization of Corporate Operating Budget						
	SM 5	Budget Utilization Rate	Total actual disbursements / Total Board-approved Corporate Operating Budget (both net of PS)	20%	91% to 100% = 20% 86% to 90% = 10% <86% = 0% More than 100% = 0%	N/A	85.69%	> 90%
LEARNING AND GROWTH			Sub-total	20%				
	SO 4	Enhance the Human Resource Development Initiatives						
	SM 6	Percentage of Employees Meeting Required Competencies	Actual Accomplishment	20%	All or Nothing	N/A	N/A	Board-Approved Competency-Based Framework; and Establish Competency Baseline of the Organization
								Conduct competency assessment to 100% of employees ¹
			Sub-total	20%				
			Total	100%				

¹ PDGCC should also submit Competency Catalogue, Competency Framework, Competency Tables, Competency Matrix, Position Profiles, Assessment Tools, and Assessment conducted per employee.

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