

**CEBU PORT AUTHORITY (CPA)
Validated 2019 Performance Scorecard**

Component					CPA Submission		GCG Validation		Supporting Documents	Remarks														
Objective/Measure	Formula	Weight	Rating Scale ^{a/}	Target	Actual	Rating	Score	Rating																
SOCIAL IMPACT	SO 1	Accelerated Trade and Commerce																						
	SM 1	Cargo Throughput (in Million Metric Tons [MMT])	Absolute Figure	10%	Actual / Target x Weight	58.84	62.49	10%	62.49	10%	- 2018 Annual Performance, Analysis and Trends Report prepared by CPA Statistician and certified by Acting Business Marketing and Development Department Manager.	<table border="1"> <thead> <tr> <th>Period</th> <th>Throughput</th> </tr> </thead> <tbody> <tr> <td>Quarter 1</td> <td>13,811,247</td> </tr> <tr> <td>Quarter 2</td> <td>16,630,878</td> </tr> <tr> <td>Quarter 3</td> <td>16,823,539</td> </tr> <tr> <td>Quarter 4</td> <td>15,225,535</td> </tr> <tr> <td>TOTAL</td> <td>62,491,199</td> </tr> </tbody> </table>	Period	Throughput	Quarter 1	13,811,247	Quarter 2	16,630,878	Quarter 3	16,823,539	Quarter 4	15,225,535	TOTAL	62,491,199
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SM 2	Passenger Traffic (in Million Passengers)	Absolute Figure	10%	Actual / Target x Weight	22.78	22.99	10%	22.99	10%	<table border="1"> <thead> <tr> <th>Period</th> <th>Passengers</th> </tr> </thead> <tbody> <tr> <td>Quarter 1</td> <td>5,286,330</td> </tr> <tr> <td>Quarter 2</td> <td>7,051,544</td> </tr> <tr> <td>Quarter 3</td> <td>4,937,790</td> </tr> <tr> <td>Quarter 4</td> <td>5,715,131</td> </tr> <tr> <td>TOTAL</td> <td>22,990,795</td> </tr> </tbody> </table>	Period	Passengers	Quarter 1	5,286,330	Quarter 2	7,051,544	Quarter 3	4,937,790	Quarter 4	5,715,131	TOTAL	22,990,795		
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	Sub-total			20%					20%															
CUSTOMERS/ STAKEHOLDERS	SO 2	Improved Delivery of Services																						
	SM 3	Percentage of Satisfied Customers	Actual Rating	5%	All or Nothing	90%	93.74%	5%	92.5% Satisfied Customers but did not adhere to Standard Methodology	0%	<p>- 2019 Customer Satisfaction Survey Summary Report by Jessica Pagador</p> <p>- Sample actual accomplished Questionnaires</p>	<p>Out of 2,401 total respondents, 2,221 (92.5%) gave at least a satisfactory rating. However, the survey did not meet the ff:</p> <ul style="list-style-type: none"> Minimum Sample Size for Concessionaires and Shipping Lines; and Required Data Quality Control Procedures. 												

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SO 3	Improved Passenger Facilitation and Convenience										
	Construction of Port Facilities										
			8%		Provision of Ro-Ro Ramp at the: Port of Toledo	Expansion of reinforced concrete deck with Ro-Ro Ramp at the Port of Toledo	8%	Expansion of reinforced concrete deck with Ro-Ro Ramp at the Port of Toledo	8%	<ul style="list-style-type: none"> - Statement of Time Elapsed and Work Accomplished - Certificate of Final Acceptance signed by project contractors - Pictures of actual structure/ accomplishment 	The project on the expansion of RC Deck with Ro-Ro ramp at the Port of Toledo had an Actual Completion date on 17 May 2019, with the date of Final Acceptance on 20 May 2019.
SM 4	a. Number of Roro Ramps Provisioned	Actual Accomplishment	3%	Actual / Target x Weight	Provision of Ro-Ro Ramp at the: Port of Sta. Rosa, Lapu-Lapu	Construction of R.C. deck with Ro-Ro Ramp and concreting of pavement of causeway extension at the Port of Maya, Daan Bantayan, Cebu	2.90%	Construction of R.C. deck with Ro-Ro Ramp and concreting of pavement of causeway extension at the Port of Maya, Daan Bantayan, Cebu – 96.785% complete	2.90%	<ul style="list-style-type: none"> - Letter to GCG dated 15 May 2019 requesting for substitution of Roro ramp at the Port of Lapu-Lapu with Port of Maya, Daanbantayan - Statement of Time Elapsed and Work Accomplished - Certificate of Final Acceptance signed by project contractors - Pictures of actual structure/ accomplishment 	<p>CPA undertook efforts, as substitute, for the provision of Ro-Ro ramp at the Port of Daanbantayan (instead of at the port of Lapu-Lapu as initially targeted) during the year.</p> <p>The project's completion rate as of 31 Dec 2019 was only at 96.875% complete, as the projected completion thereof was on 26 February 2020.</p>

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	b. Number of Passenger Terminals Expanded	Actual Accomplishment	5%	Actual / Target x Weight	Expansion of 1 Passenger Terminal Building [PTB] at the Port of Dumanjug	Repair and Expansion of Passenger Terminal Bldg. at the Port of Tangil, Dumanjug	5%	Repair and Expansion of Passenger Terminal Bldg. at the Port of Tangil, Dumanjug	5%	- Statement of Time Elapsed and Work Accomplished - Certificate of Final Acceptance for the Expansion of the PTB - Pictures of actual structure/ accomplishment	The expansion of PTB at the Port of Dumanjug was accepted as 100% complete on 23 April 2019.																															
	Sub-total		21%				20.90%		15.90%																																	
FINANCE	SO 4	Maximized Financial Growth																																								
	SM 5	Revenues (in Billion Pesos)	Absolute Amount	15%	Actual / Target x Weight	1.800	1.956	15%	1.956	15%	2019 COA-Audited Financial Statements																															
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		Objective/Measure	Formula	Weight	Rating Scale ^{a/}	Target	Actual	Rating	Score			Rating																		
	SM 6	Earnings Before Interest, Taxes, Depreciation, and Amortization (in Billion Pesos)	Absolute Amount	15%	Actual / Target x Weight	0.900	1.322	15%	1.322	15%	2019 COA-audited Financial Statements	<table border="1"> <thead> <tr> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Net Income</td> <td>835,474,261</td> </tr> <tr> <td>Taxes</td> <td>357,083,127</td> </tr> <tr> <td>Depreciation</td> <td>129,160,907</td> </tr> <tr> <td>Amortization</td> <td>497,127</td> </tr> <tr> <td>EBITDA</td> <td>1,322,215,422</td> </tr> </tbody> </table>	Item	Amount	Net Income	835,474,261	Taxes	357,083,127	Depreciation	129,160,907	Amortization	497,127	EBITDA	1,322,215,422						
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	Sub-total			30%				30%		30%																				
INTERNAL PROCESS	SO 5	Provided and Maintained Port Facilities																												
	SM 7	Budget Utilization for Port Projects	Budget Utilized/ Total Allocated Budget x 100	15%	Actual / Target x Weight	100%	94%	14.55%	92.03%	13.80%	- List of approved projects for 2018 - Notices of Awards to winning contractors for each project	<table border="1"> <thead> <tr> <th rowspan="2">2019 Projects</th> <th colspan="2">Amount (in millions)</th> </tr> <tr> <th>Budget</th> <th>Utilized</th> </tr> </thead> <tbody> <tr> <td>R&M</td> <td>175</td> <td>143.99</td> </tr> <tr> <td>Capital Outlay</td> <td>477.5</td> <td>456.515</td> </tr> <tr> <td>Total</td> <td>P652.5</td> <td>P600.505</td> </tr> </tbody> </table>	2019 Projects	Amount (in millions)		Budget	Utilized	R&M	175	143.99	Capital Outlay	477.5	456.515	Total	P652.5	P600.505				
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SO 6	Economical and Coordinated System of Movement of Goods and People																													
	Percentage of Business Permits Released Within the Prescribed Processing Time																													
	SM 8	a. Cargo Handling Service Providers Permits (20 days)	No. of permits processed within prescribed period/ total permits received	2%	Actual / Target x Weight	100%	100%	2%	100%	2%	- Summary Report for Permit/Lease Application Performance for 2019 prepared by CPA's Business Mktg & Dev't. Dept. (BMDD) Manager.	<table border="1"> <thead> <tr> <th>Quarter</th> <th>No. of Applications</th> <th>Processed Within Prescribed Time</th> </tr> </thead> <tbody> <tr> <td>1st</td> <td>5</td> <td>5</td> </tr> <tr> <td>2nd</td> <td>4</td> <td>4</td> </tr> <tr> <td>3rd</td> <td>9</td> <td>9</td> </tr> <tr> <td>4th</td> <td>7</td> <td>7</td> </tr> <tr> <td>TOTAL</td> <td>25</td> <td>25</td> </tr> </tbody> </table>	Quarter	No. of Applications	Processed Within Prescribed Time	1 st	5	5	2 nd	4	4	3 rd	9	9	4 th	7	7	TOTAL	25	25
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	b. Application for Leases (20 days)		2%		100%	100%	2%	100%	2%	- Sample PTO/ Accreditation for Processing Monitoring Sheet showing applicable dates for start and release of applications	<table border="1"> <thead> <tr> <th>Quarter</th> <th>No. of Applications</th> <th>Processed Within Prescribed Time</th> </tr> </thead> <tbody> <tr> <td>1st</td> <td>14</td> <td>14</td> </tr> <tr> <td>2nd</td> <td>28</td> <td>28</td> </tr> <tr> <td>3rd</td> <td>23</td> <td>23</td> </tr> <tr> <td>4th</td> <td>12</td> <td>12</td> </tr> <tr> <td>TOTAL</td> <td>77</td> <td>77</td> </tr> </tbody> </table>	Quarter	No. of Applications	Processed Within Prescribed Time	1 st	14	14	2 nd	28	28	3 rd	23	23	4 th	12	12	TOTAL	77	77
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SO 7 Implemented Quality Management System																													
	<i>ISO Certifications</i>																												
SM 9	a. 9001:2015 (QMS)	Actual Implementation	2.5%	All or Nothing	ISO 9001:2015 Certification	100% ISO Certification	2.5%	Passed Surveillance Audit	2.5%	- Attestation dated 28 Nov. 2019 issued by SOCOTEC Certification Philippines, Inc.	CPA was recommended for continued certification to both ISO 9001:2015 and ISO 14001:2015.																		
	b. 14001:2004 (EMS)		2.5%		ISO 14001:2015 Certification	100% Passed Surveillance Audit	2.5%	Passed Surveillance Audit	2.5%																				
	Sub-total		24%				23.55%		22.80%																				
SO 8 Developed Technical and Port Operations Expertise thru Training, Experience, Exposure and QMS/EMS																													
LEARNING & GROWTH	SM 10	Percentage of Employees Meeting Required Competencies	Actual Accomplishment	5%	All or Nothing	Improvement from the 2018 Baseline	135 of 152 employees meeting required competencies	5%	135 of 152 employees meeting required competencies	5%	- Report on CPA's Competency Baseline as of 31 Dec. 2019, signed by Finance & Admin Dept. Manager and GM	135 out of 152 (89%) personnel assessed met the competency requirements of their positions. This represents improvement from the competency baseline of 69% in 2018.																	
		Sub-total		5%				5%		5%																			
	TOTAL		100%				99.45%		93.70%																				

a/ But not to exceed the weight assigned per indicator.