

**NAYONG PILIPINO FOUNDATION**  
Validated 2020 Performance Scorecard

		Component				GOCC Submission		GCG Validation		Supporting Documents	Remarks	
Objective/ Measure	Formula	Wt.	Rating Scale <sup>a/</sup>	Target	Actual	Rating	Score	Rating				
<b>SOCIAL IMPACT</b>	<b>SO 1</b>	<b>A Filipino Society Aware of its Diverse Culture and Utilizing its Creative Potential as a Catalyst for National Development</b>										
	SM 1	Develop Instruments and Tools Measuring Cultural Statistics	Actual Accomplishment	4%	All or Nothing	Develop Framework – 25% Completion	None	0%	No Accomplishment	0%	- 2020 Performance Evaluation Scorecard Briefer - NPF Letter to DBM dated 05 August 2020 - DBM Letter to NPF dated 21 September 2020	The GAA Funding for the project on “Creating a Roadmap for Collecting Statistics on Heritage Tourism” is yet to be approved and released to NPF upon its completion and submission of the Budget Execution Documents as requirements to the DBM.
	<b>Sub-total</b>		<b>4%</b>					<b>0%</b>		<b>0%</b>		
	<b>SO 2</b>	<b>Open Opportunities for a More Dynamic Heritage Sector and Creative Industry</b>										
SM 2	Establish Partnerships Across the Heritage Sector and Creative Industry	Actual Accomplishment	4%	Actual / Target	Three (3) Partnerships	3	4%	5	4%	- Certification on List of Events conducted with Partners in 2020 - Briefers and Screenshots of events in NPF's Official Website and Facebook page	Partner Agencies/Organizations: 1. Intramuros Administration (IA) 2. International Council on Monuments and Sites (ICOMOS) 3. Tuklas Pilipinas Society 4. Ateneo de Manila University – Fine Arts Department 5. HABI: The Philippine Textile Council	
<b>SO 3</b>	<b>Increase Access to Knowledge on Cultural Heritage and Filipino Diversity</b>											
SM 3	Number of Knowledge Products Produced	Actual Accomplishment	4%	Actual / Target	Three (3) Case Studies / Manuscripts	Call for Researchers	2%	No Accomplishment	0%	- Screenshots of Project Pagsibol Launching on NPF's Official Website and Facebook page - Email to DOT dated 25 Aug 2020 re endorsement of researchers - Project Pagsibol Gantt Chart as of 31 Dec. 2020	NPF failed to procure its selected researchers responsible for the production of knowledge products in 2020.	

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SM 4	Launching of the Virtual Museum	Actual Accomplishment	4%	Actual / Target	Preparations for the Virtual Museum	First Virtual Exhibit of the Museo ng Nayong Pilipino	4%	First Virtual Exhibit of the Museo ng Nayong Pilipino	4%	<ul style="list-style-type: none"> <li>- Press Release on the Event</li> <li>- Screenshots of the exhibit as posted on NPF's Official Website</li> <li>- Collection Inventory Progress Report</li> </ul>	NPF's online virtual exhibit in 2020 is entitled "Grave Expectations," which features archaeological funerary artifacts of the country. The exhibit was posted on NPF's website on 23 September 2020 and is still accessible up to this date.														
SM 5	Number of Events and Activities	Actual Accomplishment	4%	All or Nothing	Ten (10) Events	Ten (10) Events	4%	Ten (10) Events	4%	<ul style="list-style-type: none"> <li>- Certification from NPF's Deputy Executive Director for Operation</li> <li>- Event Documentations (i.e., Invites, Summary of Participants, and Briefers)</li> </ul>	There were ten (10) events conducted under the <i>Umpukan sa Nayon</i> series, all of which were conducted via Zoom between April and December 2020. Most of these events were also streamed via NPF's Facebook Live.														
SM 6	Number of Audience Reached through NPF Social Media Accounts	Actual Accomplishment/Target	4%	Actual / Target	180,000 Total Audience Reached	1,763,524	4%	1,909,272	4%	<ul style="list-style-type: none"> <li>- Report on NPF Social Media Audience Reach 2020 as of 31 December 2020 by its Public Relations Officer</li> </ul>	<table border="1"> <thead> <tr> <th>Platform</th> <th>Total Audience</th> </tr> </thead> <tbody> <tr> <td>Facebook</td> <td>1,664,766</td> </tr> <tr> <td>Twitter</td> <td>228,200</td> </tr> <tr> <td>YouTube</td> <td>871</td> </tr> <tr> <td>Instagram</td> <td>6,097</td> </tr> <tr> <td>Website</td> <td>9,338</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>1,909,272</b></td> </tr> </tbody> </table> <p>Facebook is the leading social media platform of NPF by reaching 87% of the total audience in 2020.</p>	Platform	Total Audience	Facebook	1,664,766	Twitter	228,200	YouTube	871	Instagram	6,097	Website	9,338	<b>TOTAL</b>	<b>1,909,272</b>
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<b>SO 4</b>	<b>Institutionalize Participatory Governance in the Heritage Sector and Creative Industry</b>																				
SM 7	Percentage of Satisfied Customers	Number of Respondents which gave at least a Satisfactory Rating/ Total Number of Respondents	10%	Actual / Target 0% = if less than 80%	Using the Enhanced Standard Guideline on CSS by the GCG					- 2020 Performance Evaluation Scorecard Briefer	<p>The Survey Questionnaires for 2020, transmitted together with the 2020 Performance Scorecard of NPF, were intended for the Visitors and Concessionaires of NPF as its customer segments.</p> <p>However, with the shift in NPF's direction, the NPF Park in Clark was no longer operational since 2019. Moreover, with the pandemic, most of NPF's activities and programs were done digitally using various social media platforms. Hence, the transmitted Survey Questionnaires in 2020 were no longer applicable/relevant to the current customer segment of NPF for the year.</p> <p><b>Measure excluded.</b></p>										
	a. Park Visitors				90%	None	-	Measure Excluded	-												
	b. Concessionaires				90%	None	-	Measure Excluded	-												
SM 8	Number of Consultative Meetings with Stakeholders	Actual Accomplishment	4%	All or Nothing	Three (3) Consultative Meetings	Three (3)	4%	Four (4)	4%	- Documentations, Minutes of the Meetings and Certifications by the Deputy Executive Director for Operations	<table border="1"> <thead> <tr> <th>Consultative Meeting</th> <th>Date/s conducted</th> </tr> </thead> <tbody> <tr> <td>Meeting with Mindanao Stakeholders and Experts</td> <td>24 Aug 2020</td> </tr> <tr> <td>A Summit on Weaving as Intangible Cultural Heritage (Weaving Summit)</td> <td>14 Sep 2020 21 Sep 2020</td> </tr> <tr> <td>Umpukan sa Nayon: No Object Returned</td> <td>20 Oct 2020</td> </tr> <tr> <td>Museo ng Nayong Pilipino IDI – Consultation with Key Resource Person: Dr. Norma Respicio</td> <td>04 Dec 2020</td> </tr> </tbody> </table>	Consultative Meeting	Date/s conducted	Meeting with Mindanao Stakeholders and Experts	24 Aug 2020	A Summit on Weaving as Intangible Cultural Heritage (Weaving Summit)	14 Sep 2020 21 Sep 2020	Umpukan sa Nayon: No Object Returned	20 Oct 2020	Museo ng Nayong Pilipino IDI – Consultation with Key Resource Person: Dr. Norma Respicio	04 Dec 2020
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<b>Sub-total</b>			<b>44%</b>				<b>22%</b>		<b>20%</b>												

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Objective/ Measure	Formula	Wt.	Rating Scale <sup>a/</sup>	Target	Actual	Rating	Score	Rating									
<b>INTERNAL PROCESS</b>																	
<b>SO 5 Develop Heritage Spaces, Creative Hubs, and Research Initiatives</b>																	
SM 9	Number of Knowledge Products Produced	Actual Accomplishment	4%	All or Nothing	Ten (10) Knowledge Products	Thirty (30) Knowledge Products	4%	No Accomplishment	0%	- List of Accepted, Rejected and Deferred Case Study Proposals - Certification on the SM 9: Number of Knowledge Products Produced	The target for this measure covers written outputs not included in SM 3 (i.e., other outputs outside the project Pagsibol of NPF). However, the accomplishments or activities provided by NPF for this measure can be considered as duplication of the accomplishment reported for SM 3. No other accomplishment or additional documents were submitted by NPF for this measure.						
SM 10	Number of NPF Events and Activities	Actual Accomplishment	4%	All or Nothing	Two (2) Events	Two (2)	4%	Two (2)	4%	- Certifications by the Deputy Executive Director for Operations - Screenshots of Events on NPF's Website and Facebook page	<table border="1"> <thead> <tr> <th>Event/Activity</th> <th>Date/s Conducted</th> </tr> </thead> <tbody> <tr> <td>Mga Hibla ng Pamana: A Summit on Weaving as Intangible Cultural Heritage (Weaving Summit)</td> <td>19 &amp; 26 Oct 2020; and 04 &amp; 09 Nov 2020</td> </tr> <tr> <td>Munting Nayon (online campaign)</td> <td>June 2020</td> </tr> </tbody> </table>	Event/Activity	Date/s Conducted	Mga Hibla ng Pamana: A Summit on Weaving as Intangible Cultural Heritage (Weaving Summit)	19 & 26 Oct 2020; and 04 & 09 Nov 2020	Munting Nayon (online campaign)	June 2020
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SM 11	Number of Participants Engaged	Actual Accomplishment	4%	Actual / Target	110 Participants	90	4%	90	3.27%	- Umpukan sa Nayon Summary of Participants as of 30 December 2020 - Certification on SM 11: Number of Participants Engaged	The ten (10) <i>Umpukan sa Nayon</i> Events of NPF was attended by a total of 90 participants, falling short of NPF's target of engaging 110 participants.						

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Objective/ Measure	Formula	Wt.	Rating Scale <sup>a/</sup>	Target	Actual	Rating	Score	Rating			
<b>SO 6</b>	<b>Review and Institutionalize Operating and Performance Standards</b>										
SM 12	Creation of a Manual of Operations	Actual Accomplishment	4%	Actual / Target	First Draft of Manual of Operations	Six (6) Approved Process Flows	3%	No Accomplishment	0%	- Snippets of Online Drive Containing Documents/ Templates on Operations - 2020 Performance Evaluation Scorecard Briefer	In 2020, NPF was still in the process of creating its standard processes and templates from scratch. Coupled with insufficient manpower and adjustments in the operations brought about by the pandemic, NPF is yet to complete its Manual of Operations as of date.
SM 13	ISO Certification	Actual Accomplishment	5%	All or Nothing	ISO 9001:2015 Certification	None	0%	No Accomplishment	0%	- 2020 Performance Evaluation Scorecard Briefer	In 2020, NPF was not able to pursue its ISO 9001:2015 Certification since the Foundation was in its early phase of reinvigorating its Manila Operations and has insufficient manpower to facilitate and implement all the relative ISO clauses and standard processes.
<b>SO 7</b>	<b>Update and Streamline Administrative and Financial Systems</b>										
SM 14	Creation of Policies on Administrative and Financial Systems	Actual Accomplishment	4%	All or Nothing	Three (3) Policies	Five (5) Policies	4%	Five (5) Policies	4%	- Copies of Office Policies issued in 2020 approved by the Executive Director	Policies issued in 2020 are the following: 1. Guidelines on Prepaid or Postpaid Plan Subscription of Nayong Pilipino Officers and Authorized Personnel 2. Procedure for the Engagement of Personnel Under Contract of Service (COS) and Job Order (JO) 3. Policy Guidelines Governing Attendance, Timekeeping, Communications During the State of Public Health Emergency 4. Guidelines on the New Normal in the Workplace 5. Policy Guidelines on the Provision and Use of Official Mobile Phones, Postpaid Lines, and Prepaid Load.
<b>Sub-total</b>			<b>25%</b>				<b>19%</b>		<b>11.27%</b>		

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Objective/ Measure	Formula	Wt.	Rating Scale <sup>a/</sup>	Target	Actual	Rating	Score	Rating				
LEARNING & GROWTH	<b>SO 8</b>	<b>Transform NPF Personnel into Cultural Heritage and Creative Industry Specialists</b>										
	SM 15	Percentage of NPF Personnel with Cultural Training	Total No. of trained NPF Personnel / Total number of NPF Personnel x 100	4%	Actual / Target	50% of Personnel with Cultural Training	95% of Personnel with Cultural Training	4%	74.19% of Personnel with Cultural Training	4%	- Report on NPF Regular Personnel with Cultural Trainings - Sample Training Certificates of Completion	The Makanayon Cultural Leadership Training conducted from 17 August to 30 September 2020 was attended by 92 (74.19%) of the total 124 employees.
	SM 16	Reports on Activities Under the Three Programs of NPF	Actual Accomplishment	4%	All or Nothing	Two (2) Reports per Year	Two (2) Reports per Year	4%	Two (2) Reports	4%	- Copies of Operations Reports, NPF Briefer, and Report for BOT in 2020	Reports are as follows: <ul style="list-style-type: none"> <li>NPF Operations Report as of 27 October 2021</li> <li>NPF Milestones: Programs and Projects 2020</li> <li>NPF Operations Report as of 14 December 2021</li> <li>Programs and Projects 2020-2021 – Updates for the Board of Trustees (BOT) as of 16 December 2020</li> </ul>
	<b>SO 9</b>	<b>Continuous Learning and Benchmarking with Job-Specific Functions</b>										
	SM 17	Percentage of NPF Personnel with Administrative Trainings	Total No. of trained NPF Personnel / Total number of NPF Personnel x 100	4%	Actual / Target	50% of Personnel with Administrative Training	None	0%	50% of Personnel with Administrative Training	4%	- Report on NPF Regular Personnel with Administrative Trainings - Sample Training Certificates of Completion	Four (4) or 50% of the total eight (8) administrative plantilla personnel have been provided with administrative trainings by NPF during the year.
	SM 18	Percentage of Employees with Required Competencies Met	Actual Accomplishment	5%	All or Nothing	Board-approved Competency Framework	None	0%	No accomplishment	0%	- 2020 Performance Evaluation Scorecard Briefer	NPF was not able to establish its competency framework in 2020 due to insufficient manpower.
	<b>Sub-total</b>			<b>17%</b>				<b>8%</b>		<b>12%</b>		

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<b>FINANCIAL</b>	<b>SO 11</b>	<b>Ensure Financial Health and Viability</b>																		
	SM 19	Budget Utilization Rate	Total Utilized Amount / Total Capital Expenditures and Repairs & Maintenance Expense as per COB	5%	Actual / Target	80%	70.67%	4%	11.64%	0.73%	- COA-audited FS for FY 2020 – Statement of Comparison of Budget and Actual Amounts (SCBAA); and Notes to FS - DBM-approved 2020 COB - BUR Evidence on CO and RM - Breakdown of the DBM-approved 2020 COB submitted by NPF									
											<table border="1"> <thead> <tr> <th>Item</th> <th>Amounts</th> </tr> </thead> <tbody> <tr> <td>Allocation of CapEx &amp; R&amp;M based on DBM approved COB</td> <td>3,212,739</td> </tr> <tr> <td>Total Amount Utilized</td> <td>373,919</td> </tr> <tr> <td><b>2020 BUR</b></td> <td><b>11.64%</b></td> </tr> </tbody> </table>	Item	Amounts	Allocation of CapEx & R&M based on DBM approved COB	3,212,739	Total Amount Utilized	373,919	<b>2020 BUR</b>	<b>11.64%</b>	
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	<b>SO 12</b>	<b>Implement Efficient Management of Financial Resources</b>																		
	SM 20	Earnings Before Interest, Taxes, Depreciation and Amortization (EBITDA)	Net Income (Loss) + Taxes + Depreciation + Amortization	5%	All or Nothing	Breakeven	Break-even	3.8%	₱20.65 Million	5%	- COA-audited Financial Statements (FS) and Notes to FS for FY 2020									
											<table border="1"> <thead> <tr> <th>Item (in ₱)</th> <th>2020</th> </tr> </thead> <tbody> <tr> <td>Net Income</td> <td>16,277,185</td> </tr> <tr> <td>Taxes</td> <td>–</td> </tr> <tr> <td>Depreciation</td> <td>4,376,827</td> </tr> <tr> <td><b>EBITDA</b></td> <td><b>20,654,012</b></td> </tr> </tbody> </table>	Item (in ₱)	2020	Net Income	16,277,185	Taxes	–	Depreciation	4,376,827	<b>EBITDA</b>
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<b>EBITDA</b>	<b>20,654,012</b>																			
<b>Sub-total</b>			<b>10%</b>				<b>7.8%</b>		<b>5.73%</b>											
<b>TOTAL WEIGHTS EXCLUDED WEIGHTS</b>			<b>100% (20%)</b>				<b>56.80%</b>		<b>49.00%</b>											
<b>VALIDATED TOTAL</b>			<b>80%</b>				<b>56.80 / 80 = 71.00%</b>		<b>49 / 80 = 61.25%</b>											

a/ But not to exceed the weight assigned per indicator.